



**JOHN CHIANG**  
**California State Controller**  
Division of Accounting and Reporting

June 1, 2008

Abandoned Vehicle Abatement  
Service Authority Administrators:

Assembly Bill 468, Chapter 389, Statutes of 2007, added additional reporting requirements to the funds service authorities receive for the abatement, removal, and disposal of abandoned, wrecked, dismantled, or inoperative vehicles from private or public property (Abandoned Vehicle Abatements). The reporting requirements were added to Vehicle Code (VC) section 9250.7 (c). Every service authority that imposes a fee authorized by subdivision (a) shall issue a fiscal year-end report to the State Controller on or before October 31 of each year summarizing all of the following with respect to those fees:

- 1) The total revenues received by the service authority during the previous fiscal year.
- 2) The total expenditures by the service authority during the previous fiscal year.
- 3) Total number of vehicles abated during the previous fiscal year.
- 4) Average cost per abatement during the previous fiscal year.
- 5) Any additional, unexpended fee revenues for the service authority during the previous fiscal year.
- 6) The number of notices to abate issued to vehicles during the previous fiscal year.
- 7) The number of vehicles disposed of pursuant to an ordinance adopted pursuant to Section 22710 during the previous fiscal year.
- 8) The total expenditures by the service authority for towing and storage of abandoned vehicles during the previous fiscal year.

In addition to the above reporting requirements, on or before **January 1, 2010**, and biennially thereafter, the service authority would be required to have a financial audit conducted by a qualified independent 3<sup>rd</sup> party.

VC Section 9250.7 (d) states "Each service authority that fails to submit the report required pursuant to subdivision (c) by October 31 of each year shall have its fee pursuant to subdivision (a) suspended for one year commencing on July 1 following the Controller's determination pursuant to subdivision (e)," which states "On or before January 1 annually, the Controller shall review the fiscal yearend reports, submitted by each service authority pursuant to subdivision (c) and due no later than October 31, to determine if fee revenues are being utilized in a manner consistent with the service authority's approved program. If the Controller determines that the use

of the fee revenues is not consistent with the service authority's program as approved by the Department of the California Highway Patrol, or that an excess of fee revenues exists, as specified in subdivision (b), the authority to collect the fee shall be suspended for one year pursuant to subdivision (b). If the Controller determines that a service authority has not submitted a fiscal yearend report as required in subdivision (c), the authorization to collect the service fee shall be suspended for one year pursuant to subdivisions (b) and (d). The Controller shall inform the Department of Motor Vehicles on or before January 1 annually, that the authority to collect the fee is suspended. A suspension shall only occur if the service authority has been in existence for at least two full fiscal years and the revenue fee surpluses are in excess of those allowed under this section, the use of the fee revenue is not consistent with the service authority's approved program, or the required fiscal yearend report has not been submitted by October 31."

Please submit your annual report by October 31 of each year to:

Office of the State Controller  
Attention: Cathy Leal  
Division of Accounting and Reporting  
P.O. Box 942850  
Sacramento, CA 942850

If you have any questions about the format of the report, please contact Linda Brida at (916) 324-8605.

Sincerely,

(original signed by)  
KELLY J. MARTELL, Manager  
County Cost Plans and Local Apportionments

**State Controller's Office**  
**Division of Accounting and Reporting**  
**Report of Abandoned Vehicle Abatements**  
**Vehicle Code Section 9250.7 (c)**  
**Fiscal Year**\_\_\_\_\_

Pursuant to California Vehicle Code (VC) section 9250.7(c): "Every service authority that imposes a fee authorized by subdivision (a) shall issue a fiscal yearend report to the Controller on or before October 31 of each year summarizing all of the following for the previous fiscal year."

Please complete the following for the previous fiscal year:

**County of** \_\_\_\_\_

(1)	Total revenues received by the service authority.	\$	_____
(2)	Total expenditures by the service authority.	\$	_____
(3)	Total number of vehicles abated.		_____
(4)	Average cost per abatement.	\$	_____
(5)	Any additional and/or unexpended fee revenues.	\$	_____
(6)	Number of notices to abate issued to vehicles.		_____
(7)	Number of vehicles disposed of pursuant to an ordinance adopted pursuant to VC section 22710.		_____
(8)	Total expenditures by the service authority for towing and storage of abandoned vehicles.	\$	_____

Service authorities that fail to comply with VC section 9250.7 (c) will be held accountable to the provisions of VC section 9250.7 (d), which states: "Each service authority that fails to submit the report required pursuant to subdivision (c) by October 31 of each year shall have its fee pursuant to subdivision (a) suspended for one year commencing on July 1 following the Controller's determination pursuant to subdivision (e)."

Prepared by: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Date: \_\_\_\_\_

Submit to:  
Office of the State Controller  
Attention: Cathy Leal  
Division of Accounting and Reporting  
P.O. Box 942850  
Sacramento, CA 94250

If you have any questions, please contact Cathy Leal in the Division of Accounting and Reporting at (916) 323-8077 or [cleal@sco.ca.gov](mailto:cleal@sco.ca.gov)